



DATA PRIVACY NOTICE

Royal Docks Community Church

This Privacy Notice is provided by the steering group/administrator of Royal Docks Community Church to explain what to expect when we collect and process your personal information in accordance with the UK GDPR.

Data Controller

The data controller is:

Helen Fernandes
Royal Docks Community Church
helen@royaldockschurch.com
20 Gatcombe Road
London
E16 1TB

For more information, please go to: www.royaldockschurch.com

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1. Why we collect and use your personal data?

We use personal data for the following purposes

- Name and contact details - To inform you of news and information about events, activities, and services within Royal Docks Community Church and Royal Docks as a whole.
- (add additional purposes)

2. The categories of personal data we collect are:

- Name and contact details
- Visual images (photographs, video)

We also process 'special' categories of information that may include:

- ethnic origin;
- religion;
- health;

3. The lawful basis for processing your personal data

- Consent – we will obtain your consent to send you information about church events or newsletters

- Legal obligation – we are required by law to collect and process data for weddings, funerals, baptism etc

4. Sharing personal data

Your personal data will be treated as strictly confidential and will only be shared with Royal Docks Community Church and with other church members via the whatsapp group. We will always seek your consent before passing your details on to a third party.

5. How long do we keep data?

We keep data for 6 years.

6. Your rights and your personal data

Unless subject to an exemption under the UK GDPR, you have the following rights with respect to your personal data: -

- The right to request a copy of the personal data which Royal Docks Community Church holds about you (a Subject Access Request or 'SAR');
- The right to request that the steering group or administrator corrects any personal data if it is found to be inaccurate or out of date;
- The right to request your personal data is erased where it is no longer necessary for steering group or administrator of Royal Docks Church to retain such data;
- The right to withdraw your consent to the processing at any time where we have obtained your consent;
- The right to request that the data controller provide you with your personal data in a structured, commonly used and machine-readable format. Also, to transmit that data directly to another data controller (in limited circumstances).
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing;
- The right to object to the processing of personal data (in limited circumstances);
- The right to lodge a complaint with the Information Commissioners Office.

7. Concerns and/or complaints?

To exercise all relevant rights, or for queries or complaints please in the first instance contact the Minister of Royal Docks Community Church Helen Fernandes on helen@royaldockschurch.com

You can contact the Information Commissioners Office on 0303 123 1113